Minutes of a Meeting of Livesey Parish Council held on Friday 14 October 2022 which commenced at 7.30pm, at Livesey Parish Hall, York Terrace, Feniscowles, Blackburn.

Present: Cllrs J Arnold (In the Chair), L Cade, K Murray, J Malowana – Murphy, R Moore and K Malowana -Murphy.

**5927 Apologies for Absence**

There were apologies for absence from Cllrs D Hardman and C Hardman.

**5928 Declarations of Interest**

Declarations of interest were received from councillors in respect of the following areas: Cllr J Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group and St Pauls School. Cllr J Arnold Feniscowles Primary School. Cllr R Moore declared an interest in the Kingswood Homes Building Project.

**5929 Minutes of the Meeting held on 8 July 2022**

**RESOLVED:** that the Minutes of the Meeting held on 8 July 2022, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

**Meeting adjourned at 7.35 pm for local issues**

Details of local issues were included in the clerk’s report.

**Meeting reconvened at 8.05pm**

**5930 Accounts**

**RESOLVED:** that the following accounts be approved:

Clerks Salary: £ 300.00 (September 2022 already paid), HMRC: £ 235.80 (already paid), Computer Expenses: £107.14 (already paid), Hall Insurance £ 325.88 (already paid), Clerks Salary: £ 300.00 (October 2022).

**5931 Planning**

There were 5 planning applications on the schedule.

***Councillors had no objections to the applications listed on the schedule.***

**5932 Rosebay Wood**

There would be further updates on the group membership and future income streams.

**5933 Future Local Medical Facilities for the Area.**

There was no further update for the meeting. There were still a number of outstanding issues in terms of capacity/cost that needed to be resolved.

**5934 Future visit by the Police and Crime Commissioner**

The date for the visit would need to be confirmed. The Chairman asked the clerk to firm up a date for the meeting. This would consist of a walk about around the Livesey Area.

***Action: the clerk to contact the Police and Crime Commissioners Office to confirm a date.***

**5935 Zebra Crossing at the Fieldens Arms**

The clerk had been contacted by a local business man who was concerned that the Zebra crossing was to be moved from its current position, with the new crossing positioned right outside his business premises.

The reply from Blackburn with Darwen focused on the following:

 I can advise that the recent application for the former Pleasington Lakes site, raised some concerns with regards to the capacity at the Fielden Arms junction and safe movement of pedestrians, subsequently a planning condition was attached, for improvements to be carried out at this junction.  We have been working with the developers Taylor Wimpey/Barratt’s to design and implement some changes to the crossing/junction.

The scheme delivery will form part of the wider 278 works required to support this site.

**5936 To receive items for information**

There were no items for information.

**Exclusion of the Public and Press**

**5937 Financial Position 14 October 2022**

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 14 October 2022.

***The financial position was noted and approved by Councillors***.

**5938 Grant Schedule 2022-23**

The final grant schedule was presented to Councillors for discussion/agreement. There had been 8 applications received from Groups/Organisation, and the total grants agreed for 2022- 23 was £ 8690.73. As in the previous year there would be cheque presentations held.

***Action: the clerk to confirm the dates and times of the cheque presentations so that Councillors could attend.***

**5939 Livesey Parish Hall**

There were a number of issues raised by Councillors regarding both the running of the Hall and the information that should be provided to the Trustees of the Hall. The clerk was asked to write to the Treasurer of the Hall Committee and request the following information.

1. The last two years accounts audited, and the detailed information behind the accounts, which should include receipts and payment slips, bank statements, and the bank reconciliation statement for the year end. Two Councillors (Trustees)will conduct an audit when the information is received.
2. Pricing structure/costings for the rental of the Hall.
3. Current agreements with users of the Hall to included charges for use of the Hall.
4. Any assets (if any) that the Committee has with values.
5. The latest Electrical Test Certificate that is a requirement from the Insurance Company and should be less than five years old.
6. Any policies and procedures that are in place, such as use of funds.
7. Any staff that are being paid and how has this been arranged (i.e., is there a contract agreement)?
8. Use of outside contractors for Hall repairs. Is there a procedure for awarding the work, and does the procedure have financial limits?
9. Can arrangements be made for at least one member of the Hall Committee to attend the Parish Council Meeting periodically, so that issues regarding the Hall can be discussed and hopefully resolved.

**5940 Bank Mandate**

The clerk had received a copy of the Bank Mandate from Lloyds Bank. The mandate was left with the Chairman for processing.

**5941 Queens Platinum Jubilee**

This item was ongoing.

**5942 Date and Time of Next Meeting**

**RESOLVED:** that the next meeting of Livesey Parish Council would take place on **Friday 11 November 2022 at 7.30pm at Livesey Parish Hall York Terrace Feniscowles Blackburn.**