Minutes of a Meeting of Livesey Parish Council held on Friday 13 May 2022 after the Annual Meeting of the Parish which Commenced at 7.30pm, at Livesey Parish Hall, York Terrace, Feniscowles, Blackburn.

Present: Cllrs J Arnold (in the Chair), D Hardman, K Murray, J Malowana – Murphy, L Cade, R Moore, K Malowana -Murphy and C Hardman.

**5887 Apologies for Absence**

There were no apologies for absence.

**5888 Declarations of Interest**

Declarations of interest were received from councillors in respect of the following areas: Cllr J Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group and St Pauls School. Cllr C Hardman Immanuel Guides and Scouts. Cllr J Arnold Feniscowles Primary School. Cllr D Hardman Immanuel Scouts and Cherry Tree Cricket Club. Cllr R Moore declared an interest in the Kingswood Homes Building Project.

**5889 Minutes of the Meeting held on 8 April 2022**

**RESOLVED:** that the Minutes of the Meeting held on 8 April 2022, having been circulated, be received as a correct record, and be approved and signed by the Chairman. There was one amendment in the minutes: ***Cllr Keith Murray had not attended the meeting and was absent due to the Covid-19 Infection***.

**Meeting adjourned at 7.55 pm for local issues**

Details of local issues were included in the clerk’s report.

**Meeting reconvened at 8.30pm**

**5890 Accounts**

**RESOLVED:** that the following accounts be approved:

Clerks Salary: £ 285.60, HMRC: £ 214.20 (April to June 2022), Annual Insurance: £ 814.81.

**5891 Planning**

There were 5 planning applications on the schedule and 1 application received after the agenda and supporting papers had gone out. There were some issues regarding Planning Application Ref: 10/22/0363

***Action: the clerk to contact the planning department regarding the above application.***

**5892 Rosebay Wood**

There would be further updates on the group membership and future income streams.

**5893 Future Local Medical Facilities for the Area.**

The clerk had received a formal reply regarding future medical facilities for the area from Blackburn with Darwen Clinical Commissioning Group. New facilities will be set up in Griffin Lodge which will be changed to a Health and Wellbeing Centre. Three practices in the area will move into the facility. There were still a number of outstanding issues/concerns which needed clarification.

***Action: Clerk to write to seek clarification.***

**5894 Local Plan**

The Parish Council in conjunction with residents would design a future strategy to take this issue forward. It had been agreed that future actions would include:

* Leafleting of residents.
* A letter of complaint from the Parish Council regarding the Local Plan
* A possible petition from the residents.

There were no further updates for the meeting.

**5895 To receive items for information**

There were no items for information.

**Exclusion of the Public and Press**

**5896 Financial Position 13 May 2022**

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 13 May 2022.

***The financial position was noted and approved by Councillors***.

**5897 Certificate of Exemption (2021-22)**

As the Parish Council had a total gross income and total gross expenditure of less than £25k, there was no need to send off detailed accounts to the External Auditor. Instead, an exemption certificate was signed by the chairman and the clerk which would be submitted to the External Auditor by the stipulated deadline date of **1 July** **2022**. The Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights still needed to be fully completed and, along with a copy of this certificate, published on a public website\* before **1 July**  **2022**. By signing this certificate, the Parish Council were also confirming that this would be done.

***Action: Clerk to ensure that all the above actions were completed.***

**5898 Annual Internal Audit Report (2021-22)**

The Annual Internal Audit for **2021-22** had been carried out in accordance with the needs of the Parish Council. Acting independently **Mr F Cumpstey** had looked at the assessment of risk carried out selective assessment of compliance with the relevant procedures and controls that were in operation during the financial year to **31 March** **2022.** On the basis of the findings in the areas examined the internal audit conclusions were summarised. The conclusion was that in all significant respects the control objects were being achieved throughout the financial year. The Internal Auditor had concluded that the accounts were materially accurate and correct.

***Councillors accepted the report and conclusion of the Internal Auditor and thanked him for carrying out the audit for 2021-22 financial year.***

**5899 Annual Governance Return (2021-22)**

In compliance with a change in the accounts and Audit Regulations 2015, the clerk went through the Annual Governance Statement **2021-22** with councillors. Councillors acknowledged that there was a sound system of internal control, including arrangements for the preparation of Accounting Statements. The statement was signed by the Chairman.

**5900 Annual Accounting Return (2019-20)**

The clerk explained to councillors’ section 2 which was the Accounting Statements relating to **2021-22.** Councillors accepted/approved the return which was signed off by the Chairman.

**5901 Request for a Donation**

Councillors had received a request from 2 sixth form pupils in the Parish for a donation to enable them to attend The Good Samaritan School in Uganda, which is part of The Erasmus Uganda Charitable Trust. Following discussion, it was agreed to give each pupil a donation of £500.00, (total £1000.00). Both Cllr D Hardman and Cllr C Hardman declared and interest in the project and abstained from the discussions/voting.

**5902 Date and Time of Next Meeting**

**RESOLVED:** that the next meeting of Livesey Parish Council will take place on **Friday 10 June 2022 at 7.30pm at Livesey Parish Hall York Terrace Feniscowles Blackburn.**