

Minutes of a Meeting of Livesey Parish Council held Virtually (via Zoom) on 13 November 2020 at 7.30pm.

Present: Cllrs J Malowana – Murphy (in the Chair), C Hardman, D Hardman, K Malowana -Murphy, K Murray, R Moore and J Arnold.

### **5656 Apologies for Absence**

There were apologies for absence from Cllr J Croasdale.

### **5657 Declarations of Interest**

Declarations of interest were received from councillors in respect of the following areas: Cllr J. Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group, Livesey Library and St Pauls School. Cllr C Hardman Immanuel Guides. Cllr D Hardman Planning, Immanuel Scouts and Cherry Tree Cricket Club. Cllr J Arnold Fenisowles Primary School. Cllr R Moore declared an interest in the Kingswood Homes Building Project.

### **5658 Minutes of the Meeting held on 9 October 2020**

**RESOLVED:** that the Minutes of the Meeting held on 9 October 2020, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

### **Meeting adjourned at 7.40pm for local issues**

Details of local issues are included in the clerk's report.

### **Meeting reconvened at 8.15pm**

#### **5659 Accounts**

**RESOLVED:** that the following accounts be approved:

Clerks Salary: £ 560.00, HMRC: £ 230.00, Exps: £143.88, Gardening Services: £900.00.

#### **5660 Planning**

There were 6 planning applications on the schedule and one late application received by the clerk after the agenda had been sent out. Councillors were unhappy that they could not access the council website to look at the applications due to a systems fault with the new IT system. The clerk was asked to contact Gavin Prescott regarding the fault and ask that there should be more time to put in an objection if required.

**Action: The clerk to contact Gavin Prescott.**

### **5661 Rosebay Wood**

There was no further update for this item but it would remain as a future agenda item. Councillors agreed that any money available should be spent on ground maintenance.

### **5662 Land Registry**

The information had been completed and the Parish were awaiting documents from the solicitor. The clerk had received an invoice from the solicitor for £930.00. This had been paid. The Parish Council were still waiting for the documents to be sent. The clerk would contact the solicitor to see what progress had been made.

***Action: the clerk to contact Forbes Solicitors.***

### **5663 Update on Parish Hall Improvements**

There had been a meeting with councillors and members of the Hall Committee to discuss the recent survey and future actions to improve the hall.

The group discussed the point for action in the survey report from Mr. David Briffett of T. V. Shaw Ltd.

The following areas for improvement were listed:

- To replace the roof and possibly instal two pitched roofs on the two extensions to the hall to take first priority.
- The second priority to be recommended is the replacement of the outer cladding to the building with the installation of insulation as the cladding is replaced.
- On the norther elevation the boarding requires replacing where a hole had appeared. The hole shows through into the loft space.
- The repairs to the porch would not be a big job. The felt to the south east roof is reported to require immediate attention.
- The footpaths and side of the outside could be treated and brick around the inspection chamber could be replaced with tarmac.
- Most of the other job highlighted are comparatively small running repairs and improvements and could be undertaken at comparatively little expense.

The Parish council would be asked to consider this report decide on its priorities and seek estimates for the major works at the meeting on 13 November 2020.

It had been decided to repair the roof first which was the priority and go for the cheapest option which was a flat roof. Two councillors would get quotes for the priority work and the successful contractor to carry out the work would be agreed by all councillors at the next meeting. Councillors also asked if there was the possibility of a support grant from the council. Councillor Hardman asked the clerk to see if there were any discretionary grants available as a result of the present pandemic.

***Action: Councillors (JA, RA) to get quotes for the roof, and the clerk to contact the council to see if the Parish was eligible for a discretionary grant.***

### **5664 Local Plan**

Councillor Murray outlined what was required to produce a local neighbourhood plan for the Livesey area. He pointed out that it may be more beneficial to produce a plan for Livesey with Pleasington. Councillors needed to start with a wish list for the area which could include housing, community facilities, eco-friendly schemes access to railways improvements in roads /transport, and improvements in heritage areas. There would be further updates at future meetings.

### **5665 Use of Media (Facebook)**

Councillor Murray highlighted the areas that were needed in order to set up a Facebook page for the Parish Council. This would remain as an agenda item until the facility was set up.

### **5666 To Receive Items for Information**

- The clerk had received a thankyou letter from the Secretary of Cherry Tree Bowling Club for the recent grant that they had received from the Parish Council.
- The clerk had received a letter from Feniscowles Trust re: unsuccessful grant application which had been sent to councillors with the agenda.
- The clerk had sent out the Lancashire Association of Local Council (LALC) Accounts for the period ended 31 March 2020 (for information).

## **Exclusion of the Public and Press**

### **5667 Financial Position 13 November 2020**

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 13 November 2020.

***The financial position was noted and approved by Councillors.***

### **5668 Budget Setting Meeting 2021/22**

In compliance with the Borough Councils letter regarding Precept Notification 2021-22 the Parish held its annual budget setting meeting. It was agreed by members to further discuss the impact of increases in the precept when the figure for 2021-22 was known.

***Action: the clerk to report on the new precept when the information was received from Blackburn Borough Council.***

### **5669 Date and Time of Next Meeting**

**RESOLVED:** that the next meeting of Livesey Parish Council will take place on **Friday 8 January 2021 at 7.30pm** (via Zoom)